



Surveyor  
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*Land of Cheese, Trees and Ocean Breeze*

### PLAT NAMING POLICY

The naming of subdivision plats in Oregon must conform to ORS 92.090(1), which states:

“Subdivision plat names shall be subject to the approval of the County Surveyor or, in the case where there is no County Surveyor, the County Assessor. No tentative subdivision plan or subdivision plat shall be approved which bears a name similar to or pronounced the same as the name of any other subdivision in the same county, unless the land platted is contiguous to and platted by the same party that platted the subdivision bearing that name or unless the party files and records the consent of the party that platted the contiguous subdivision bearing that name.”

**To clarify this statute, the following policies are adopted:**

1. If a proposed subdivision is adjacent to an existing subdivision and proposes to use the same name, the subdividers must either be the same, or must acquire a notarized affidavit from the subdivider of the adjacent plat and record that affidavit with the County Clerk. A recorded copy must be provided to the County Surveyor prior to name approval being granted.
2. Geographical Names – Names that are indicative of a specific area such as a region or a city may be used a maximum of ten (10) times. A portion of the plat name must be significantly different. Examples of allowable names are: “Garibaldi”, “Garibaldi Cove”, “Garibaldi Heights”. Once there are ten plat names that begin with “Garibaldi”, no further use will be allowed.
3. No subdivision shall begin with “A”, “The” or other similar words, or use the words “Subdivision” or “Plat” in the name of the subdivision.
4. Phases in subdivisions shall be named as follows:  
For the first phase: Foley Creek  
For the second phase: Foley Creek 2 or Foley Creek No. 2  
For the third phase: Foley Creek 3 or Foley Creek No. 3  
**\*\*ROMAN NUMERALS SHALL NOT BE USED**
5. Initials will not be allowed in subdivision names.
6. Plat names shall not begin with a number (ie: 78<sup>th</sup>, 102<sup>nd</sup>) unless the number is spelled out (ie: ONE ROSE PLACE).

Since the subdivision planning process is generally, very lengthy, subdivision names may be reserved with the County Surveyor for a period of one (1) year, by contacting our office and requesting a name approval. At which time our office will issue a name approval letter.

### CONDOMINIUM REQUIREMENTS

THE PLAT & DECLARATION NEED TO BE SUBMITTED TO THIS OFFICE FOR REVIEW, AT THE SAME TIME AS, OR PRIOR TO BEING SUBMITTED TO THE REAL ESTATE COMMISSION.



If you wish to have the Subdivision or Condominium Declaration and By-laws returned to you, you will need to include a Self-Addressed, Stamped, Envelope big enough to accommodate them, and with the appropriate amount of postage.





**ALLOW AT LEAST 10 TO 30 DAYS**  
**FOR THE REVIEW PROCESS TO BE COMPLETED**



**TILLAMOOK COUNTY SURVEYOR'S DEPARTMENT**  
**SUBDIVISION/CONDOMINIUM REVIEW APPLICATION**

ALL FEES NEED TO ACCOMPANY THE PLAT & APPLICATION AND ARE NON-REFUNDABLE  
 THE FEE SCHEDULE IS AVAILABLE ON OUR WEBPAGE OR CONTACT US FOR ASSISTANCE IN CALCULATING THE FEES


**Please provide a copy of the Deed and/or Title Report used for  
 determining ownership, with the submission of your preliminary plat**

TOWNSHIP \_\_\_\_\_ RANGE <sup>WWM</sup> SECTION 1/4 \_\_\_\_\_ 1/16 \_\_\_\_\_ TAX LOT \_\_\_\_\_

LAND USE ZONE \_\_\_\_\_

NAME OF SUBDIVISION/CONDOMINIUM: \_\_\_\_\_  
 Has this name been approved by the County Surveyor for Subdivisions or the County Assessor for Condos?  
 Yes \_\_\_\_\_ No \_\_\_\_\_

**SUBDIVISIONS**  
 # of Lots \_\_\_\_\_ Monumented \_\_\_\_\_ or Post-Monumented \_\_\_\_\_  
 (Do Not Include Tracts & Open Space) (PLEASE CHECK ONE)  
 \* Post-Mon Security Bond payment is required prior to Subdivision Plat being reviewed.

**CONDOMINIUMS**  
 # of Units \_\_\_\_\_  Plat & Declaration to be submitted for review, at the same time as, or prior to  
 being submitted to the Real Estate Commission.

**PROPERTY OWNER:**  
 NAME \_\_\_\_\_ PHONE \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 \_\_\_\_\_

**SUBDIVIDER:**  
 NAME \_\_\_\_\_ PHONE \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 \_\_\_\_\_

I CERTIFY THAT THE SUBDIVISION OR CONDO PLAT, AS SUBMITTED,  
 COMPLIES WITH ANY APPLICABLE ZONING ORDINANCES  
 AND REGULATIONS AND ANY ORDINANCE OR REGULATION  
 ADOPTED UNDER O.R.S. 92.044 THAT ARE IN EFFECT FOR  
 THE INCORPORATED CITY OR THE UNINCORPORATED  
 PORTION OF THE COUNTY WITHIN WHICH THE LAND  
 DESCRIBED IN THIS SUBDIVISION OR CONDO PLAT IS SITUATED.

STAMP

\_\_\_\_\_  
 SURVEYOR DATE

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 DATE RECEIVED \_\_\_\_\_ FEE PAID \_\_\_\_\_ RECEIPT # \_\_\_\_\_

**PLEASE NOTE:**

THE FOLLOWING STATEMENTS SHOULD APPEAR, AS NOTATED, ON ALL SUBDIVISIONS & CONDOMINIUMS PLATS NEAR THE BOTTOM, RIGHT CORNER OF YOUR MAPS. PLEASE INDICATE IN THE Subdivision/Condominium SPACE WHICH IT IS.

**ON THE ORIGINAL**

STATE OF OREGON  
COUNTY OF TILLAMOOK

I, DO HEREBY CERTIFY THAT I AM THE QUALIFIED CLERK OF TILLAMOOK COUNTY, OREGON AND THAT THIS (subdivision/condominium) PLAT WAS RECEIVED FOR RECORD ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 200\_, AT \_\_\_\_\_ O'CLOCK, AND RECORDED IN PLAT CABINET B\_\_\_\_\_ IN PLAT RECORDS OF TILLAMOOK COUNTY RECORDS AS INSTRUMENT NO.\_\_\_\_\_.

BY:\_\_\_\_\_

TASSI O'NEIL, COUNTY CLERK

**ON THE COPY**

CERTIFICATE OF COUNTY CLERK  
STATE OF OREGON  
COUNTY OF TILLAMOOK

I, DO HEREBY CERTIFY THAT I AM THE QUALIFIED CLERK OF TILLAMOOK COUNTY, OREGON, AND THAT THIS (Subdivision/Condominium) PLAT IS THE FULL, COMPLETE, AND TRUE COPY OF THE ORIGINAL PLAT OF SAME, AS RECORDED IN PLAT CABINET B\_\_\_\_\_ OF PLAT RECORDS OF TILLAMOOK COUNTY, OREGON, RECORDED \_\_\_\_\_, 200\_ AT \_\_\_\_\_ O'CLOCK, AS INSTRUMENT NO.\_\_\_\_\_

\_\_\_\_\_  
TASSI O'NEIL, COUNTY CLERK

**ALSO:**

LEAVE A 3" X 2 1/4" SPACE ON THE UPPER RIGHT CORNER OF PAGE 1 (THIS SHOULD BE THE PAGE WITH THE SIGNATURES) FOR THE CLERK'S RECORDING STICKER.

SURVEYOR'S:

Oregon Revised Statute 194.031 now allows for an alternative approach to the Notary Stamp. The main problem with the stamp is the slow drying nature of the ink and the possibility of smudging the stamp beyond recognition. We can now make the Notary Public Information part of the drawing. The following is a format that you may want to consider.

ACKNOWLEDGMENT

State of \_\_\_\_\_ s.s.  
County of \_\_\_\_\_

Know all people by these present, on this \_\_\_\_\_ day of \_\_\_\_\_ (month) \_\_\_\_\_, (year), before me, a Notary Public in and for said County and State, personally appeared \_\_\_\_\_ (name(s) of acknowledged) \_\_\_\_\_, who being duly sworn, did say that he/she was the identical person named on the foregoing instrument, and that said instrument was executed on his/her behalf and his/her signature is affixed to said instrument and is of his/her free and voluntary act or deed.

Notary's Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed name of Notary Public \_\_\_\_\_

Notary Public - \_\_\_\_\_ Commission No. \_\_\_\_\_  
State \_\_\_\_\_

My Commission Expires: \_\_\_\_\_  
Full name of Month, 2 digit date, and complete year